

## CONN PAC MEETING MINUTES

**Date:** August 6, 2015, 10am

**Location:** Connecticut Department of Public Safety Headquarters, Middletown, CT

**Attendees:** Avon, Bloomfield, Coventry, CSP, Darien, East Hartford, Enfield, Farmington, Groton City, Guilford, Judicial Marshals, Madison, Manchester, Meriden, Monroe, North Haven, Norwalk, POSTC, Rocky Hill, Simsbury, State Capitol, UNH, Life Member Dennis Harrell.

Meeting called to order by President Thomas Kulhawik.

**Secretary's Report:** June Minutes presented for review. Motion made by POSTC and seconded by Coventry to accept the minutes as presented. Vote unanimous. Motion carried.

**Treasurer's Report:** Treasurer's report presented. Balance is \$4,746.03. Motion to accept the treasurer's report as presented made by Monroe and seconded by Judicial Marshals. Vote unanimous. Motion carried.

**Introduction:** Jon Mulhern from North Haven Police.

### **Old Business:**

Accreditation/Reaccreditation: Farmington was reaccredited at the July CALEA Conference

Mock On-sites scheduled: No mocks scheduled.

POST Update: B. Tanner advises he is almost through rewriting and reorganizing Tier I standards. Tier I should be complete by the end of the year but the remaining Tiers will take more time. He is working with legal and PowerDMS to attempt to get State Standards on PowerDMS.

### **New Business:**

Hartford PD applied to Department of Justice grant to pursue CALEA Accreditation. CONNPAC entered into MOU with Hartford PD to support their application and disseminate information on accreditation to strengthen their grant application.

CALEA Conference:

PAC President Meeting:

- CALEA coming up with a CALEA Assessment Reporting Tool (CAR) to update and put data directly into the CALEA Statistical Tables.
- Travis is a new person at CALEA who will be responsible for Marketing and IT.
- The Review Standards Committee have been looking at the President's Task Force, PERF and DOJ committee information to see what if any bearing they have on CALEA standards. In December of 2015 CALEA will be reviewing Recruitment and Selection Standards and expect to address any changes at the SRIC in the summer of 2016.

- CALEA will also be having a portal for self service between the agency and CALEA in which agencies can enter statistics, and the biography of the CEO and other items.
- The new accreditation assessment will involve compliance service members reviewing certain standards annually from agencies. At the present time these CSM's will be CALEA Staff Members. They did say that individuals can either be a FT Assessor or FT CSM but not both but for now the Compliance Service Members will be staff.
- CALEA now has a web platform and is redoing the statistical tables and reviewing the process guide.
- CALEA Assessors are only able to do state assessments if the agency has signed a contract with CALEA.
- Craig Hartley said CALEA has a Focus Group with a Commissioner as Chair to set up to review all the standards. He anticipates a number of revisions to take place over the next year.

#### SRIC: Standards Review and Interpretation

- **22.2.8** change plan for personnel with military activations exceeding ~~90 days~~ 180 days for pre-deployment, deployment and post deployment. (to coincide with Federal Law)
- **33. 5.4** Accreditation Manager Training forwarded to Focus group for review
- **1.2.2** rewording of standard
- **21.3.7** Body worn cameras (campus security)
- **84.1.5** Appendix K and Appendix I added
- **3.4.7** Communication Standard early warning – forwarded to Focus group for review
- **4.3.8** Communication Standard now mandatory for all
- **82.1.6** forwarded to Focus group for review
- **6.8.5** forwarded to Focus group for review
- **Chapter 3** – SRO services do apply to standard
- **42.2.4** forwarded to Focus group for review
- **3.2.5** Communication standard deleted
- **4.3.7** added language to include hearing and vision to medical exam

#### PowerDMS:

- Now when moving files from one assessment to another the documents keep their highlighting
- Now can highlight multiple page document

Possible training topic for future meeting: Linda Carlin advises that on an onsite she met with a women who facilitates mission statement development and multi year plans in addition to customer service training and other topics. She will reach out to see what the cost would be to have training provided at a PAC meeting.

Motion to adjourn made by POSTC and seconded by Monroe. Vote: Unanimous. Meeting Adjourned.

Respectfully submitted,

Deputy Chief Susan Zecca  
Norwalk Police Department  
CONN PAC Secretary