

CONN PAC MEETING MINUTES

Date: April 6, 2017 10:10 AM

Location: CSP Headquarters, Meriden, CT.

Attendees: Avon, Bethel, Bloomfield, CSP, Danbury, Darien, Enfield, Farmington, Glastonbury, Groton City, Guilford, Judicial Marshalls, Norwalk, Orange County Sheriffs, Simsbury, Retired Member Dennis Harrell.

Secretary's Report: February Minutes accepted. Motion made by Norwalk First and Seconded by Dennis Harrell. Vote unanimous. Motion carried.

Treasurer's Report: Treasurer's report presented. Balance is \$ 845.72. Motion to accept the treasurer's report as presented made by University of New Haven and seconded by CSP. Vote unanimous. Motion carried.

Introduction: Corporal Fred Gonzalez is taking over as Accreditation Manager for the Groton City Police Department. Sgt. Joe Dinho is taking over as Accreditation Manager for the Norwalk Police Department.

Old Business:

Mock Onsite: A State Mock was conducted for University of New Haven. A CALEA Mock was done for Manchester Police.

New Business:

State Onsite: University of New Haven will be requesting a state onsite, Redding and Westport are scheduled for a state onsite. Rocky Hill successfully completed a Tier II State Onsite April 3, 2017.

State Accreditation Manager Training – T.J. Whyte from Darien is looking for Accreditation Manager Training. Follow-up needed with Bill Tanner from POSTC.

CALEA Onsites: The Simsbury Police, Judicial Marshals and Guilford Police departments all completed their onsite audits. Simsbury mentioned Assessor requested additional items for Use of Force Ammunition (1.3.9), Agency Forms (11.4.2) and Tactical Dispatching Plans (81.2.5 g). Guilford mentioned issues on cell block checklist and early warning system and not yet sure if CALEA will be putting conditions on their audit.

Property/Evidence Audit – Avon mentioned that the department hired an outside company to conduct a property and evidence audit. The company hired was from Massachusetts and applied Massachusetts Law to the report rather than Connecticut law. The company also did not request policies and procedures prior to the audit. Avon did not think the company did a good job in either their report or their audit and would not use again.

CALEA Update: CALEA posted the new version or 6th edition in PowerDMS.

CSM (Compliance Service Member) Reviews: Avon, Berlin and CSP Police all had their annual compliance audits completed. Issues and or questions raised with standards by CSM's were as follows: Use of Force question on policy for Avon, proofs for all years was requested for CSP. The departments who had compliance service audits mentioned that access for the CIMRS (CALEA Information and Reporting System) is only given to the CEO's. Access is only given 2 weeks prior to the review which makes it difficult for agencies to get all their information into the CIMRS that quickly. Agencies going through the review also reported that CSM's review approximately 25% of the standards or 70-80 files each year. A report is given after the CSM review of the agency. Bloomfield reported they did not receive their report from the CSM until approximately 3 months after the review.

Online Policy Databank- In order to make an online databank an additional fee is charged per user. Chief Kulhawik is looking into this so it is on hold at this time.

Assessor Training: No agencies present reported going through Assessor Training.

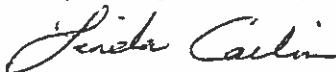
CALEA Conferences: No information on the CALEA Conference in Mobile, Alabama as no agencies present at the meeting that attended the conference. The CALEA Conference in Providence, Rhode Island -The Judicial Marshal's, Guilford and Simsbury scheduled for the conference.

PowerDMS – Farmington mentioned the creation of a bid survey in PowerDMS in order to track bid choices and seniority for both police and dispatch if anyone was interested in this for their department. CSP mentioned if anyone knew a way for an Assessor to do a mass signoff of a chapter that is not applicable for an agency instead of signing off on each individual file. Follow-up needed with PowerDMS.

June Picnic – A motion made by Simsbury and seconded by CSP to have the June meeting be the annual picnic at the Meriden PBA grounds. Vote Unanimous. Motion Carried. Follow-up needed for caterer and cost.

The next meeting is scheduled for June 1, 2017 at the Meriden PBA grounds for the annual picnic. Motion made by CSP and seconded by Dennis Harrell to adjourn. Vote unanimous. Meeting Adjourned.

Respectfully submitted,



Linda Carlin
Records Supervisor/Accreditation Manager
Farmington Police Department
CONN PAC Treasurer