

## **CONN PAC MEETING MINUTES**

**Date:** June 6, 2013

**Time:** 10:00 am

**Location:** Department of Public Safety, Middletown, CT

**Attendees:** Avon, Berlin, Bethel, CCSU, Coventry, CSP, East Hartford, Enfield, Farmington, Guilford, Judicial Marshalls, Judicial Marshalls Academy, Madison, Manchester, Meriden, Monroe, Norwalk, POST, Simsbury, UCONN, Wallingford

Meeting called to order by President Thomas Kulhawik

Secretary's Report: Motion made by Monroe and seconded by Judicial Marshalls to accept minutes of April 4, 2013 meeting as presented. Motion carries.

Treasurer's Report: Balance \$2,991.89. Motion made by Simsbury and seconded by Coventry to accept report as presented. Motion carries.

### **Announcements:**

Coventry: CALEA onsite June 23-26: Call in and Public hearing will be June 25<sup>th</sup>. Using PowerDMS so assessors have started reviewing files and are through about 100.

### **Old Business:**

POST Standards Revisions: Standards have been proofed by C. Crocker and will be sent to Chiefs through CPCA on July 1, 2013.

POST Training Officer Bill Klyne resigning so the position will be open.

Marketing Committee: Cirma Law Enforcement committee will print accreditation brochure. It will be a tri-fold type brochure with bulleted points highlighting the benefits of accreditation. Will address the myths of why agencies can't seek accreditation and list the accredited agencies. Contact CONNPAC, State and CALEA for more information. It should be noted that all agencies that have had issues in recent years are not accredited agencies.

Onsites and Mocks: POST CALEA onsite is scheduled for August 25-28<sup>th</sup>.

Enfield had CALEA onsite April 7<sup>th</sup>. A few applied discretions. Had to change Use of Force policy to include all employee and all incidences not just the use of weapons. Also had to change policy regarding juvenile informants to include all informants, not just paid informants.

Coventry held Mock onsite in April with 5 assessors using PowerDMS. Assessors were able to put notes right into PowerDMS.

Avon CALEA onsite: Some applied discretions. Have had a lot of turnover in recent years so although line is doing things well the information is not being recorded well.

CCSU: Mock in March with 8 assessors. Onsite is August 11-15<sup>th</sup>.

CONN PAC Dues: Due July 1. Only four agencies have paid so far. Dues need to be paid by early October at the latest.

### **New Business:**

Upcoming Mocks:

Monroe State Tier III looking to have mock mid-September

Madison: Looking for September or October mock.

Guilford looking for September or October mock.

State questioned whether CALEA audit of evidence room Table I is for annual audit or just change of custodian. Enfield was held to the table for their annual audit.

Vice President Jina Toribio relocating to Corning, NY so resigning from CONNPAC. Chief Kulhawik presented a plaque to her in recognition of her efforts as Vice President.

Nominations: Tom Pycrz nominated to fill the Vice President position by Coventry and seconded by Guilford. Vote Unanimous.

Motion to adjourn made by Monroe and seconded by Judicial Marshals. Meeting adjourned.

Next meeting October 3, 2013.

Respectfully submitted,

Deputy Chief Susan Zecca  
Norwalk Police Department  
CONN PAC Secretary