

CONN PAC MEETING MINUTES

Date: June 7, 2012

Time: 10:00 am

Location: Department of Public Safety, Middletown, CT

Attendees: Bethel, Berlin, Bristol, Canton, Coventry, CSP, Enfield, Farmington, Judicial Marshals, Manchester, Monroe, Norwalk, Rocky Hill, State Capitol, Simsbury, UCONN, Wethersfield, Wilton

Meeting called to order by President Thomas Kulhawik

Secretary's Report: Motion Wilton, seconded by Manchester to accept April 5, 2012 minutes as presented. Motion carries.

Treasurer's Report: Balance \$2,716.04. No service charges for the last two months.

New announcements:

State Accreditation:

Darien PD Tier II

Coventry Tier III

Stated Capitol Tier III

Meriden PD Tier I

UCONN Tier III

State Judicial Marshalls Hartford District pursuing accreditation as a test run. Then may pursue statewide for the courthouses

Old Business:

Department Policy on CONNPAC site: Chief Palmer will be coordinating putting Department policies on secure access part of CONNPAC website. Some Chiefs are leery to make policy public but policy is in fact public anyway. Each Department will be able to upload their policy onto the site. PDF format is preferred to save space. A procedure for making updates will have to be discussed. There may be glitches in the email list.

Power DMS: There is online training available. Potentially have a demonstration at the August meeting. Mock using Power DMS will no longer need to be on site. Power DMS will automatically be updated with changes will no longer be sent for CACE after August. CALEA has no current plans to do away with CACE.

State Electronic Assessment training will be held on June 18th by Ted LeMay. There are some posts on the CALEA website that may be beneficial for those interested in the electronic assessment.

New Business:

CALEA Assessor Training: To apply to become an assessor you must send in a letter of interest, resume and letter from Chief. If invited, you take a 40 question test and submit a 3-4 page writing sample at the next CALEA conference Deputy Chief Kulhawik attended new assessor training at CALEA offices in Virginia and found it very informative.

Since POST is accredited only need to use POST accreditation certificate in many of the Chapter 33 files for proofs.

Gold standard training will be in Virginia not at conferences.

Onsite assessments will generally be held Sunday to Wednesday but can change.

It is expected that at the July conference applied discretions wording will be changed to issues identified.

Membership dues: Members were reminded to pick up dues invoices from Treasurer Carlin prior to leaving the meeting. Invoice will also be posted on the website.

State Police Mock onsite will be held June 12th at POST.

Farmington had Gold Standard assessment. Linda Carlin thanked Chief Palmer for his insight into the process. The assessment was conducted by seasoned assessors who reviewed about 50 files off site and no files during the onsite. The only files reviewed were ones where the Standard was changed or modified, there were policy changes, time sensitive such as property and use of force standards. A pre-assessment conference call was conducted with Karen Shepard, the assessors and the Chief to determine which standards would be reviewed. Linda Carlin believed the assessment was more work for the assessors but very beneficial for the Department.

Chief Palmer discussed putting document on the CONNPAC website such as State Lab and POST Academy certificates.

Motion to adjourn made by Wilton and seconded by Manchester. Meeting adjourned at 1058 hrs.

Submitted,

Lt Susan Zecca
Norwalk Police Department
CONN PAC Secretary