

CONN PAC MEETING MINUTES

Date: February 7, 2013

Time: 10:00 am

Location: Department of Public Safety, Middletown, CT

Attendees: Berlin, CCSU, CSP, Enfield, Farmington, Madison, Manchester, North Haven, Norwalk, POST, Simsbury, State Capitol, UCONN, Wilton

Meeting called to order by President Thomas Kulhawik

Secretary's Report: Motion made by Enfield and seconded by CSP to accept minutes of December 5, 2012 meeting as presented. Motion carries.

Treasurer's Report: Balance \$3,925.77. Motion made by CSP and seconded by UCONN to accept report as presented. Motion carries.

Introductions:

North Haven pursuing State Tier I

Announcements:

Enfield: CALEA onsite April 6. Held mock on January 31.

Madison: Postponing CALEA onsite. Will hold another mock in June

Coventry: CALEA onsite and mock postponed. Will hold mock in June

Old Business:

POST Standards Revisions: Ted meeting with the Accreditation committee February 14th. Anticipates they will act on revisions at June meeting for July implementation

Power DMS user group: Met January 10th and February 5th. Helpful hints: Upload video in FLV format, Use PrimoPDF to upload files, set up folder to upload all documents to and then upload to PowerDMS as needed. Next meeting will focus on what changes we need to ask PowerDMS to make to accommodate the users. PowerDMS lab is offered at CALEA conferences where you can get ½ hour one on one training. PowerDMS may be entering State standards in the future.

Web Page: Online Policies & Resources: Stalled. Will look at creating a PowerDMS tab and uploading information such as lab certification, POST certification, etc.

New Business:

Upcoming Mocks:

CCSU: March mock: Will send out email request

Onsites:

Avon: April onsite. No mock held

Enfield: April 7th CALEA onsite: Assessors: Chief Scott Bowan and Sgt Richard Benz

POST: August 25-28. Electronic and does not need mock

Dues Payment: Dues run on the fiscal year July 1 through June 30. Dues are \$50. If joining in January or after: \$25. Motion made by State Capital and seconded by CSP to remove members from member list that have not paid by September 30th.

Contact List: Members who have not paid their dues by September 30th will be removed from the list.

CALEA March Conference: CALEA 3.1.1: Standard change. Clarification will be made at conference on when you need a Memorandum of Understanding for contract with other towns and organizations. Need to check what is already covered under mutual aid agreements. Believe the standard is going to be when you are providing a service, whether paid or not paid. CSP is going to March Conference and will bring back information. Manchester has an MOU with Board of Education for SROs is anyone needs a sample. This standard used to be N/A for many agencies.

Discussion over average CALEA conference attended in last 6 years. SCP trying to strengthen justification for attending conferences. Average 3 conferences in last 6 years. UCONN attends every year.

Training:

Accreditation Manager Training April 3rd at POST. Limit of 50 participants.

Looking for training ideas related to the PAC. We currently have funds to be able to pay for training that will be useful to the members. Suggestions of Chris Crocker from RI doing training on policy writing. Enfield PD is looking into having CALEA come up to present their Accreditation award. Possibly coordinate to have CONNPAC training as well.

Discussion over putting together video on CALEA and State accreditation process. CCSU may be able to get student to help. Chief Kulhawik appointed to Cirma law enforcement task force and will try to get them involved. Subcommittee to explore Accreditation video will

meet before April meeting. CSP and POST will serve on committee.

Election of Officers:

President: Chief Thomas Kulhawik (Norwalk PD)

Vice President: Jina Toribio (Manchester PD)

Secretary: Lt. Susan Zecca (Norwalk PD)

Treasurer: Linda Carlin (Farmington PD)

Secretary cast one for proposed slate of officers.

Motion to adjourn made by UCONN and seconded by CSP. Meeting Adjourned 1117hrs.

Respectfully submitted,

Lieutenant Susan Zecca
Norwalk Police Department
CONN PAC Secretary