

CONN PAC MEETING MINUTES

Date: April 5, 2012

Time: 10:00 am

Location: Department of Public Safety, Middletown, CT

Attendees: Bethel, Bristol, Canton, Coventry, CSP, Darien, Enfield, Groton City, Judicial Marshal Academy, Manchester, Monroe, POST, State Capitol, Simsbury, UCONN, Wilton

Meeting called to order at 10:03 am by Jina Toribio.

Secretary's Report: Motion POST, seconded by UCONN to accept February 2, 2012 minutes as presented. Motion carries.

Treasurer's Report: Balance \$2,686.35.

No new announcements.

No correspondence.

New Business:

- Farmington onsite assessment and exit interview occurring at this time.
- UCONN, Norwalk, and Capitol Police were reaccredited during the March 2012 CALEA Conference recently held in Mobile, Alabama. UCONN and Norwalk attended.
- Wethersfield electronic mock held in March discussed.
- Upcoming onsites – CSP in December 2012, Enfield and Coventry in April 2013.
- Training -- Chief Palmer will demo PowerDMS at the June Meeting.

Topics Discussed:

CALEA Conference News

Managing the Tough Stuff –

- UCONN addressed the “learning curve” related to onsites under the new CALEA procedures that requires Accreditation Managers to call their Program Manager between 4 and 6 months in advance of the onsite to secure their onsite start date.
- Problems faced by agencies with recent onsites have been addressed.
- Agencies should learn the names of their assessors 2 months out and their travel plans 4 weeks out.
- The Agency Annual Report is now the Agency Status Report and can be found on the CALEA website.

- The available workforce question refers to the population available for hire. Limit ages, education, and locations from where you draw your numbers. Also, include notes on where your data is obtained.

PAC Presidents Meeting

- Looking at changing demographic reports.
- Will support CACE until there are few agencies on CACE. No timetable.

SRIC

- 1.2.4 will be simplified; bullets will possibly be removed due to challenges faced by agencies outside of the U.S.
- There will be no changes to the annual Taser Proficiency since manufacturer specs mandate the firing of a cartridge annually.
- 72.8.2 – language change to *unnecessary invasion relative to monitoring cells*.
- 72.4.5 – change wording to *regularly scheduled checks of holding cells when occupied*.
- 46.1.9 – All Hazards Training will become mandatory for all size agencies.

These changes are currently open for comments on the CALEA client forum page; these are expected to be approved during the July CALEA conference.

New Assessor Testing

- 2 hours – 40 multiple choice questions and written sample - 2 page essay
- Training conducted at the CALEA headquarters in Virginia.

POST News

Looking to hold training on managing paperless accreditation program. Will be open to the first 40 to RSVP; will require attendees to bring their own laptops so they can follow along with the instructor.

PowerDMS

- Still working on glitches. Currently required to print ISSR from CACE.
- Ryan from PowerDMS indicated a change in pricing structure that would include the training module.
- Discussion concerning DMS discounting strategies.
- Members discussed inviting Ryan to speak once more to member agencies, especially those agencies unable to attend the February meeting as well as to a gathering including senior commanders of agencies contemplating purchasing the software

system.

Motion to adjourn made by UCONN and seconded by Coventry. Meeting adjourned at 1058 hrs.

Training -- Following the meeting, Sgt. Jeremiah Johnson, Darien, held a Powerpoint presentation focusing on best practices of file construction. Presented Darien Tier 2 files for review.

Submitted,

Jina Toribio
Manchester Police Department
CONN PAC VP